

**CONSTITUTION OF HOLY COMMUNION INDEPENDENT CATHOLIC
CHURCH
BEND, OREGON
As Revised in October 2025**

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BEND, OREGON**

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CONSTITUTION OF HOLY COMMUNION INDEPENDENT CATHOLIC CHURCH

PREAMBLE

We the baptized members of Holy Communion Independent Catholic Church,(hereinafter referred to as HCC,) responding in faith to the call of the Holy Spirit through the Gospel, desiring to unite together to preach the Word, administer the Sacraments, and carry out God's mission, do hereby adopt this constitution on this ____th day of January 2026. In the name of the Father, and of the Son, and of the Holy Spirit, Amen.

Chapter 1 NAME AND INCORPORATION

- C1.01 The name of this congregation shall be HOLY COMMUNION CHURCH.
- C1.02 For the purpose of this constitution and the accompanying bylaws, the congregation is hereinafter designated as "this congregation."
- C1.03 This congregation shall be incorporated under the laws of the State of Oregon.

Chapter 2 PROFESSION OF FAITH

- C2.01 This congregation shall worship the One True Triune God — Father, Son, and Holy Spirit.
- C2.02 This congregation shall be part of God's Kingdom, unconditionally embracing all persons of faith, and all persons seeking to discover or rediscover their faith.
- C2.03 This Church shall be subject to the creedal statements established by the Ecumenical Councils of the Universal Church at Nicaea, Constantinople, Ephesus, and Chalcedon.
- C2.04 This congregation accepts, as the definition of Christianity, the creed defined by the Ecumenical Council of Constantinople of AD 381, and commonly referred to as the Nicene Creed.
- C2.05 This congregation accepts the Apostles' Creed, the ancient creed of Baptism, as a valid statement of faith to recall our Baptismal Covenant. This is the creed cited at the Eucharist.
- C2.07 This congregation accepts the Athanasian Creed as a valid statement of Trinitarian theology and Christology.

Chapter 3 NATURE OF CHURCH

- C3.01 This congregation accepts the definition of Church as the Body of which Jesus Christ is the Head and of which all baptized persons are members. The Church is further described as one, holy, catholic, and apostolic.
- C3.02 All power in the Church belongs to our Lord Jesus Christ, its head. All actions of this congregation are to be carried out under His rule and authority.
- C3.03 The Church exists both as an inclusive fellowship and as a local congregation gathered for worship and Christian service. The Congregation finds their fulfillment in the universal community of the Church and the universal Church exists in and through the congregation. HCC therefore, derives its character and powers both from its inherent nature as an expression of the broader fellowship of the faithful. In length, it acknowledges itself to be in the historic continuity of the communion of saints; in breadth, it expresses the fellowship of believers and the congregation.

Chapter 4 STATEMENT OF MISSION

- C4.01 The Church is a people created by God in Christ, empowered by the Holy Spirit, called and sent to bear witness to God's creative, redeeming, and sanctifying activity in the world.
- C4.02 To participate in God's mission, this congregation, as a part to the Church shall:
- a. Worship God in proclamation of the Word and administration of the Sacraments and through lives of prayer, praise, thanksgiving, witness and service.
 - b. Carry out Christ's Great Commission by reaching out to all people to bring them to faith in Christ and by doing all ministries with a global awareness consistent with the understanding of God as Creator, Redeemer, and Sanctifier of all.
 - c. Serve in response to God's love to meet human needs, caring for the sick and the aged, advocating dignity and justice for all people, working for peace and reconciliation among the nations, standing with the poor and powerless, and committing itself to their needs.
 - d. Nurture its members in the word of God so as to grow in faith and hope and love, to see daily life as the primary setting for the exercise of their

Christian calling, and to use the gifts of the Holy Spirit for their life together and for their calling in the world.

- e. Manifest the unity given by the Holy Spirit to the people of God by living together in the love of Christ and joining with other Christians in prayer and actions.

C4.03

To fulfill its mission, this congregation shall:

- a. Provide services of worship where the Word of God is preached and the Sacraments are administered.
- b. Provide pastoral care and assist all members to participate in this ministry.
- c. Challenge, equip, and support all members in carrying out their calling in their daily lives and in this congregation.
- d. Teach the Word of God.
- e. Witness to the reconciling Word of God in Christ, reaching out to all people.
- f. Respond to human need, work for justice and peace, care for the sick and suffering, and participate responsibly in society.
- g. Motivate its members to provide financial support for this congregation's ministry.
- h. Foster and participate in an interdependent relationship with other congregations.
- i. Foster and participate in ecumenical relationships consistent with church policy.

C4.04

This congregation shall develop an organizational structure for incorporation into the bylaws. The Church Council shall prepare descriptions of the responsibilities of each committee, task force, or other organizational group and shall periodically review their actions.

C4.05

This congregation shall, from time to time, adopt a mission statement that will provide specific direction for its programs.

Chapter 5 POWERS OF THIS CONGREGATION

C5.01

The powers of this congregation are those necessary to fulfill its mission.

C5.02

The powers of this congregation are defined by this constitution, together with integral bylaws.

C5.03

This congregation is authorized to:

- a. Consult with and advise the local Bishop in matters of clerical inabilities to fulfill their pastoral assignment.

- b. Appoint or terminate the appointment of associates in ministry.
- c. Approve the annual budget.
- d. Acquire real personal property by gift, devise, purchase, or other lawful means.
- e. Hold title to use its property for any and all activities consistent with its purpose.
- f. Sell, mortgage, lease, transfer, or otherwise dispose of its property by any lawful means.
- g. Elect its Church Council and require them to carry out their duties in accordance with this Constitution, the Bylaws, and continuing resolutions.
- h. Amend or modify this constitution in the manner as defined in the Bylaws.

Chapter 6 CHURCH AFFILIATION

- C6.01 This Section intentionally deleted.
- C6.02 This Section intentionally deleted.
- C6.03 This Section intentionally deleted.
- C6.04 This Section intentionally deleted.
- C6.05 This Section intentionally deleted.
- C6.06 This Section intentionally deleted.

Chapter 7 PROPERTY OWNERSHIP

- C7.01 If this congregation ceases to exist, title to undisposed property shall pass to whom the congregation designates.
- C7.02 This Section intentionally deleted.
- C7.03 This Section intentionally deleted.

Chapter 8 MEMBERSHIP

- C8.01 This Section intentionally deleted.
- C8.02 This Section intentionally deleted.
- C8.03 Members who regularly attend services in this congregation, actively support the mission of this church, and freely share of their God-given gifts (time, talent, & treasure) for the benefit of this congregation and the greater community, are eligible to be *Voting* members.
- C8.04 This Section intentionally deleted.

- C8.05 Membership in this congregation shall be terminated by any of the following: (i) death, (ii) resignation, (iii) transfer or release, or (iv) removal from the roll due to inactivity as defined in the Bylaws.
- C8.06 This Church declares itself to be an open and affirming Catholic faith community that welcomes ALL regardless of ethnicity, gender, sexual orientation, or religious preference. It welcomes those who have been injured or disenfranchised through religious bigotry or hatred, fear or ignorance. This Catholic faith community welcomes individuals and couples who have been divorced and remarried.
- C8.07 This Section intentionally deleted.
- C8.08 This Section intentionally deleted.
- C8.09 Any member who undermines the Body of Christ by word or deed against the sacramental, liturgical or spiritual life of any parish, diocese, or religious institution, including HCC, or any person thereof, shall have their membership terminated.

Chapter 9 THE PASTOR

- C9.01 The Church Council will select potential pastoral candidates for this congregation.
- C9.02 This Section intentionally deleted.
- C9.03 This Section intentionally deleted.
- C9.04 Consistent with the faith and practice of HCC:
- a. Every ordained pastor shall:
 1. Preach the word.
 2. Administer the Sacraments.
 3. Conduct public worship.
 4. Provide pastoral care.
 5. Speak publicly to the world in solidarity with the poor and oppressed, calling for justice and proclaiming God’s love for the world.
 - b. Each ordained pastor, who is installed as the head of a congregation shall, within the congregation:
 1. Offer instruction, confirm, marry, visit the sick and distressed, and bury the dead.
 2. Supervise all schools and organizations of this congregation.
 3. Install regularly elected members of the Church Council.

- c. With the Church Council, administer discipline as required.
- d.
- e. Every ordained pastor shall:
 1. Seek out and encourage qualified persons to prepare for the ministry of the Gospel and strive to extend the Kingdom of God in the community, in the nation, and abroad.
 2. Impart knowledge of this church and its wider ministry through distribution of its periodicals and other publications.
 3. Endeavor to increase the support given by this congregation to the work of the HCC.

C9.05 The specific duties of the pastor, compensation and other matters pertaining to the service of the pastor shall be set forth in writing and, shall be attested to by the president of this congregation and by the church council.

C9.06 The terms of the offer established, when accepted by a pastor, shall constitute a continuing mutual relationship and commitment which, except in the case of the death of the pastor, shall be terminated only following consultation with the church council and for the following reasons:

1. Mutual agreement to terminate the employment relationship or the completion of a specific term of employment.
2. A written resignation of the pastor, which shall become effective, unless otherwise agreed, 30 days after the date on which it was submitted to Church Council.
3. Inability to conduct the pastoral office effectively in this congregation in view of local conditions, without reflection on the competence or the moral and spiritual character of the pastor.
4. The physical or mental incapacity of the pastor.
5. Disqualification of the pastor through discipline on grounds of doctrine, morality, or continued neglect of duty.
6. The dissolution of this congregation.
7. Suspension of this congregation as the result of a disciplinary proceeding.
8. Unless otherwise stated in an employment agreement, the pastor is considered an “Employee-at-Will”.

When formal written allegations of physical or mental incapacity of the pastor or ineffective conduct of the pastoral office have come to light, the church council shall investigate such matters.

In the course of reviewing the concerns or issues regarding the ability of the pastor from fulfilling his or her duties, the church council will solicit all relevant medical information, with the consent of the pastor and in compliance with HIPPA laws, regarding the medical status of the pastor. If the pastor’s physician and/or medical team recommend that the pastor is

medically unable to fulfill his or her pastoral obligations, the church council shall place the pastor on a medical leave of absence until such time as it can be determined that the pastor is capable of returning to active service.

Should the pastor be placed on a medical leave of absence, the associate pastor shall temporarily assume all duties assigned to the pastor.

In the case that other matters arise that imperil the effective functioning of this congregation, the church council shall decide on the course of action to be recommended to the pastor and this congregation. If they agree to carry out such recommendations, no further action shall be taken.

C9.07 At a time of pastoral vacancy, an interim pastor may be appointed by the Church Council.

C9.08 During the period of service, an interim pastor shall have the rights and duties in this congregation of a regularly seated pastor and may delegate the same in part to a supply pastor with the consent of the Church Council. The interim pastor and any ordained pastor providing assistance shall refrain from exerting influence in the selection of a regularly installed pastor.

C9.09 This congregation shall make satisfactory settlement of all financial obligations to a former pastor before seating a successor. A pastor shall make satisfactory settlement of all financial obligations to this congregation.

C9.10 The Church Council may retain a pastor for a specific term. Details of such employment shall be in writing, setting forth the purpose and conditions involved. Prior to the completion of a term, the church council, or a designated representative, shall meet with the pastor and representatives of this congregation for a review of the pastor's service. Such employment may also be terminated before its expiration in accordance with the provisions of C9.06 (1-8).

C9.11 The pastor shall ensure that accurate parochial records of all baptisms, confirmations, marriages, burials, communicants, members received and members dismissed, or members excluded from this congregation are kept on file in the church office. The pastor shall be a member of this congregation.

Chapter 10 CONGREGATIONAL MEETING

C10.01 The annual meeting of this congregation shall be held at a time to be specified in the Bylaws (ref. B1.01).

- C10.02 A special congregation meeting may be called by the pastor, by the Church Council, or by petition of one-third of the voting members of this congregation. The agenda for each special meeting shall specify the purpose for which it is to be held, and no other business shall be transacted at said meeting other than an approval of previous meeting minutes.
- C10.03 Notice of a meeting of this congregation, including a written meeting agenda, shall be given verbally at each mass and in the church bulletin on two consecutive Sundays, and by mail to all voting members at least 10 days in advance of the date of the meeting. Notice shall also be posted on the Church's website and on social media regularly used by this Church to communicate with its members.
- C10.04 One-fifth of the voting members shall constitute a quorum.
- C10.05 Voting by proxy shall not be permitted. Voting by absentee ballot shall not be permitted unless the member is out of town for an extended period.
- C10.06 All actions by this congregation shall be by majority vote except as otherwise provided in this constitution.
- C10.07 Robert's Rules of Order, latest edition, shall govern parliamentary procedure of all meetings of this congregation.

Chapter 11 OFFICERS (Ref. Chapter 2, Bylaws)

- C11.01 The officers of this congregation are those members duly elected to have fiduciary and/or corporate responsibilities.
- C11.02 The officers of this congregation shall be a president, vice-president, recording secretary, and treasurer.
 - a. Duties of the officers shall be specified in the Bylaws.
 - b. The officers shall be voting members of this congregation.
 - c. The officers of the congregation shall be the officers of the Church Council.
- C11.03 The congregation shall elect its officers. They shall serve for one year and their term of office ends when their successors have been elected.
- C11.04 Unless otherwise approved by the existing council, no officer shall hold more than one office at a time, or be eligible to serve more than two consecutive terms as an officer of this congregation.
- C11.05 Should any officer cease to be active, through resignation or any other reason during the term of office, the Church Council shall elect by a

majority vote, a successor from their membership to fill the remainder of the term of office until the next annual meeting.

Chapter 12 CHURCH COUNCIL (hereinafter referred to as “Council”)

- C12.01 The Council shall be the primary governing body of this congregation.
- C12.02 The membership of the Council shall number nine, including the pastor and associate pastor who are permanent ex-officio members. All members of the Council have one vote during deliberations except the president, who is the moderator of the Council, and hence can only vote to break a tie or if there is a secret ballot. Only *Voting Members* of this congregation can be elected to the Council.
- C12.03 The election of Council members is to take place at the annual meeting. Members are to be elected for a three-year term and are eligible to serve two consecutive terms, unless otherwise approved by the existing council. One-third of the Council will end their term of office each year, other than during the first three years that this congregation is governed by this constitution.
- C12.04 Each Council member shall serve on a standing committee of the congregation.
- C12.05 Should a member’s place on the Council be declared vacant, the Council shall elect, by a majority vote, a successor to fill the remainder of the vacant term of office until the next annual meeting.
- C12.06 The Council shall have oversight of the life and activities of this congregation, to ensure that everything is done in accordance with the Word of God and the faith and practice of HCC. The ongoing duties of the Council shall include:
- a. To lead this congregation in long-range planning, to set goals and priorities and to evaluate its activities in light of its mission and goals.
 - b. To involve all members of this congregation in worship, learning, witness, service, and support.
 - c. To oversee and provide for the administration of this congregation to enable it to fulfill its functions and perform its mission.
 - d. To maintain supportive relationships with the pastor and staff, and to formally evaluate and discuss their performance annually.
 - e. To be examples individually and corporately of the style of life and ministry expected of all baptized persons.
 - f. To promote a congregational climate of peace and goodwill and as differences and conflicts arise, to foster mutual understanding.
To arrange for pastoral service during the sickness or absence of the pastor.

- a. To seek out and encourage qualified persons to prepare for the ministry of the Gospel.
- b. To select a pastor for this congregation, and to seek input from the Church membership during the pastoral selection process.

C12.07 The Council shall be responsible for the financial and property matters of this congregation.

- a. The Council shall be the board of trustees of this congregation, and as such shall be responsible for maintaining and protecting its property and the management of its business and fiscal affairs. It shall have the powers and be subject to the obligations that pertain to such boards under the laws of the State of Oregon except as otherwise provided herein.
- b. The Council shall not have the authority to buy, sell, or encumber real property unless specifically authorized to do so by a meeting of this congregation.
- c. The Council may enter into contracts for emergencies, except for insurance covered commitments, and non-emergency items not included in the budget.
- d. The Council shall prepare an annual budget for adoption by this congregation and shall supervise the expenditure of funds in accordance therewith following its adoption.
- e. The Council shall be responsible for the financial affairs of this congregation and shall ensure that qualified and highly competent financial and accounting professionals are undertaking such affairs.
- f. The Council shall be responsible for overseeing this congregation's investments and its total insurance program.

C12.08 The Council shall see that the provisions of this constitution and its by-laws are carried out.

C12.09 The Council shall provide for an annual review of the Church membership roster. The roster shall be updated on a yearly basis in accordance with the Bylaws (ref B1.02).

C12.10 The Council shall be responsible for overseeing the employment and supervision of the staff of this congregation. Nothing in this provision shall be deemed to affect the congregation's responsibility for the call, terms of call, or termination of call of any employees who are on the roster of this church.

C12.11 The Council shall submit a comprehensive report to this congregation at the annual meeting.

C12.12 The Council shall meet in formal session not less than once each month. A special meeting may be called by the pastor or by any officer of this congregation. Special meetings can also be at the request of approximately one-half of the members of the Council; three days notice of each special meeting shall be given to all Council members. The notice shall state the purpose of the special meeting.

C12.13 A quorum for the transaction of business shall consist of a majority of members of the Council, including the pastor. The conduct of business is not restricted by the absence of any Council member, nor does it require prior approval from any Council member.

C12.14 *Robert's Rules of Order*, latest edition, shall govern parliamentary procedures of Council meetings, if a consensus cannot be reached.

Chapter 13 CONGREGATION COMMITTEES (Ref. Chapter 4 and Chapter 5, Bylaws)

C13.01. The officers of this congregation and the pastor shall constitute the **Executive Committee**.

C13.02 The Council shall elect a **Nominating Committee**, comprised of a minimum of three members of this congregation, two who shall be out going members of the Council. Members of the Nominating Committee are not eligible for consecutive re-election.

C13.03 The Council shall elect a **Finance Committee**, comprised of a minimum of three voting members, at least one of who shall be a member of the Council. Term of office shall be three years, with one member elected each year. Members shall be eligible for re-election.

C13.04 Other congregation committees may be formed as the need arises, by decision of the Council, (Chapter 5 By-laws).

C13.06 Duties of congregation committees shall be specified in the By-laws and in written job descriptions.

Chapter 14 THE CONGREGATION

C14.01 The congregation shall oversee all of its organizations.

C14.02 The Council shall review polices and activities. All organizations in the congregation shall submit an annual report of membership, work, and finances.

C14.03 Special interest groups, may be organized after the Council has given authorization.

Chapter 15 DISCIPLINE OF MEMBERS AND ADJUDICATION

C15.01 Denial of the Christian faith as described in this constitution, conduct grossly unbecoming a member of the Church of Christ, or persistent trouble making in this congregation are sufficient cause for discipline of a member. Prior to disciplinary action, reconciliation will be attempted following Matthew 18:15-17, proceeding through these successive steps:

- a. Private admonition by the pastor,
- b. Admonition by the pastor in the presence of two or three witnesses, and
- c. Citation to appear before the Council.

C15.02 A member charged with the offenses shall appear before the council having received a written notice, specifying the exact charges that have been made against the member, at least 10 days prior to the meeting.

C15.03 Should the allegations be sustained by a two-thirds vote of the members of the Council and renewed admonition proved ineffectual, the Council shall impose one of the following disciplinary actions.

- a. Censure before the Council or the congregation.
- b. Suspension of membership for a defined period of time.
- c. Exclusion from membership in this congregation.

Disciplinary actions b. and c. shall be delivered to the member in writing.

C15.04 The member against whom the disciplinary action has been taken by the Council shall have the right to enter third party mediation. Such right may not be abridged and the decision of the mediator shall be final.

C15.05 When there is a disagreement among factions of this congregation on a substantive issue that cannot be resolved by the parties, members of this congregation shall enter third party mediation. The decision of the mediator shall be final.

Chapter 16 BYLAWS

C16.01 This congregation shall adopt bylaws. No bylaw may conflict with this constitution.

Chapter 17 AMENDMENTS

C17.01 An amendment to this constitution shall:

- a. Be approved at a legally called Congregation Meeting according to this constitution by a majority of those present and voting.
- b. Be ratified without change at the next annual meeting by a two-thirds vote of those present and voting.
- c. Have the effective date included in the resolution and noted in the constitution.

Chapter 18 CONTINUING RESOLUTIONS

C18.01 The congregation, in a legally called meeting of the Church Council, may enact continuing resolutions. Such continuing resolutions may not conflict with the constitution or bylaws of this congregation.

C18.02 Continuing resolutions shall be enacted or amended by a majority vote of the congregation OR a two-thirds vote of all members of the Church Council.

Chapter 19 INDEMNIFICATION & LIABILITY INSURANCE

C19.01 Consistent with the provisions of the laws of the State of Oregon, this congregation may adopt provisions providing indemnification for each person who, by reason of the fact that such person is or was a Church Council member, officer, employee, agent, or other member of any committee of this congregation, was or is threatened to be made a party to any pending, or completed civil, criminal, administrative, arbitration, or investigative proceeding.

C19.02 This congregation can also approve liability insurance for its officers as well as other members of the Church Council.

BYLAWS OF HOLY COMMUNION EVANGELICAL CATHOLIC CHURCH

AUTHORITY VESTED IN THESE BYLAWS

These Bylaws are an integral part of the Constitution of Holy Communion Church. The Constitution cannot be considered separate from the Bylaws. These Bylaws have the same relevancy and force as the rest of the Constitution.

Chapter 1 CONGREGATIONAL MEETING (REF. C10.01)

B1.01 An annual meeting of this congregation shall be held each year on a Sunday in January. Business to be conducted shall include (i) election of Church Council members, (ii) a review of the financial position of the Church at December 31 of the prior year (iii) approval of the annual budget for the current fiscal year, and (iv) any other business appropriate for action by the congregation.

B1.02 This Section intentionally deleted.

B1.03. The fiscal year of the congregation shall be a full calendar year, namely January 1 through December 31.

Chapter 2 DUTIES OF CHURCH OFFICERS (Ref. Chapter 11, Constitution)

B2.01 PRESIDENT

- a. The president presides at all congregation and Church Council meetings.
- b. The president provides leadership and leadership development in the congregation and Council.
- c. The president, in consultation with the pastor, develops the written agendas for every meeting of the congregation and the Council.

B2.02 VICE-PRESIDENT

In the absence of the president, the vice-president assumes the duties of the president as defined in B2.01

B2.03 RECORDING SECRETARY

- a. The recording secretary keeps the minutes of the congregation, Council and Executive Committee meetings.
- b. In the absence of both the president and the vice-president, the recording secretary shall preside over congregation, Council, and Executive Committee meetings.
- c. The recording secretary has custody of all documents of Holy Communion Church and shall organize all documents belonging to the congregation and Council.
- d. All Council correspondence shall be the responsibility of the recording secretary.

- e. If the recording secretary is absent, a meeting of the Council or congregation must select a secretary pro-tem to serve for the duration of the meeting.

B2.04 TREASURER

- a. The treasurer has responsibility for overseeing the financial activities of the congregation.
- b. The treasurer shall keep books of account delineating the various categories of income and disbursement. Income shall be counted and reported on a weekly basis. Invoices submitted for payment are to be properly approved and promptly paid.
- c. The treasurer shall present a monthly financial report to the Council and quarterly report to the congregation. The treasurer shall present and discuss the annual financial statements of the Church at the annual meeting of the congregation.
- d. The treasurer shall retain, on a periodic basis, an independent Certified Public Accountant, approved by the Executive Committee, to conduct an audit of the financial records of the church. The findings of the audit shall be reported to the Church Council and to the congregation at the annual meeting.
- e. The treasurer shall alert the Executive Committee in a timely manner if a crisis in finances appears imminent.
- f. The treasurer shall supply data and recommendations to the Finance Committee to assist with the preparation of the annual church budget.

Chapter 3 CHURCH COUNCIL

B3.01 Refer to the Constitution, Chapter 12

**Chapter 4 CONSTITUTIONALLY MANDATED CONGREGATION COMMITTEES
(Ref. Chapter 13, Constitution)**

B4.01 EXECUTIVE COMMITTEE

- a. The Executive Committee shall be comprised of the officers of the congregation and the pastor.
- b. The Executive Committee shall respond to immediate emergencies on behalf of the Council and congregation as needed.

B4.02 NOMINATING COMMITTEE (Ref. C13.03)

The Nominating Committee will consist of two Council members and two non-Council members as appointed by the president of the congregation for a non-consecutive one-year term.

- a. Slate of Nominees
 1. The Nominating Committee shall announce its list of recommended candidates for the Council and the officer positions to the congregation in writing at least ten days before the annual meeting.
 2. At the meeting, the slate of candidates previously announced shall be placed in nomination by a member of the Nominating Committee
 3. Nominations from the floor are open at the annual congregational meeting.

4. No candidate may be placed in nomination unless he/she has first agreed to serve.
- b. Election is accomplished in two steps:
 1. Election of Council: If two or more people are nominated for an open council position, a written ballot shall be distributed to all voting members present, with space for floor nominations. Voters may vote for no more candidates than there are council vacancies. If there are more candidates than council vacancies, those receiving the most votes are elected.
 2. Election of Officers: Officer candidates must be either sitting Council members, or those members just elected to the council.

B4.03 FINANCE COMMITTEE

- a. The Finance Committee shall issue a report to include in the annual Treasurer's report, which shall include a comprehensive review of the congregation's annual finances.
- b. The Finance Committee shall provide consultation to the Council, as needed, and develop the annual congregational budget.

Chapter 5 STANDING COMMITTEES (C13.0)

These committees will be established as needed and administered by either the Church Council or pastor.

B5.01 FELLOWSHIP COMMITTEE

The Fellowship Committee is to develop personal relationships among members and prospective members. It is to coordinate and sponsor, as required, church, family, and community activities within the church, including, but not limited to dinners for special occasions such as weddings and funerals

B5.02 STEWARDSHIP COMMITTEE

The purpose of the Stewardship Committee is to:

- a. Encourage and inspire members of the congregation to fully utilize their God-given gifts of time, talent, and treasure in furtherance of attaining the Church's mission.
- b. Conduct an annual Stewardship campaign.

B5.03 WORSHIP COMMITTEE

The Worship Committee shall work in partnership with the pastor to enhance the worship and devotional life of the congregation. The Worship Committee shall

provide opportunities for the congregation to increase its understanding of the liturgy and to fully participate in the life and ministries of the congregation.

Chapter 6 PROCEDURES FOR AMENDING THESE BYLAWS

These Bylaws are to be amended by the congregation in accordance with accepted rules of order. Any member or group of members can offer an amendment to the constitution.

- B6.01 These Bylaws can be amended at an annual meeting of the congregation, provided that a copy of the complete text of any proposed amendment had been given to every voting member.
- B6.02 A majority vote of the members of the congregation in attendance is required to approve the amendment.
- B6.03 This section intentionally deleted.
- B6.04 The amendment is immediately effective, unless the motion to amend specifies another time.